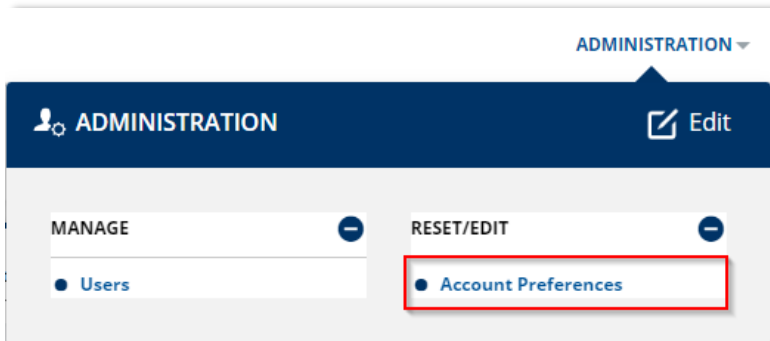


### ACCOUNT PREFERENCES

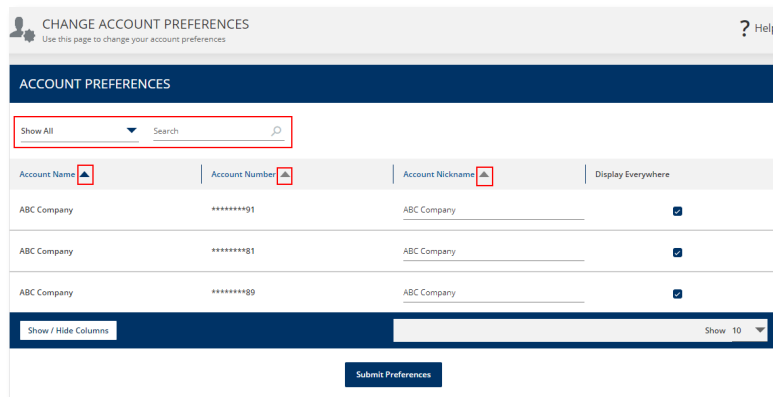
Treasury Internet Banking’s versatile customization options help enhance your online banking experience.

The Account Preferences feature allows you to display Account Nicknames throughout the system, instead of the account names that have been set by the bank.



#### NAVIGATION

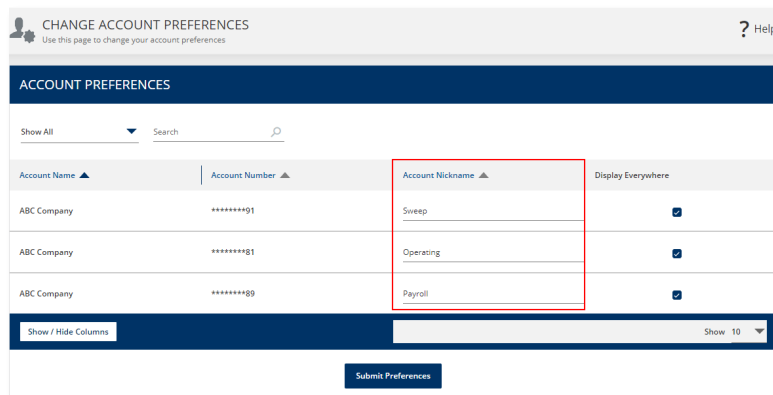
Navigate to the *Administration* menu to select *Account Preferences*.



The *Change Account Preferences* screen provides an overview of your accounts in Treasury Internet Banking.

The default display shows accounts in Account Name order. Click on the sort icons in the column headings to re-sort the display.

You can also use the *Search* options to filter for specific accounts.



Enter a new description in the *Account Nickname* field and click the *Submit Preferences* button. The revised Nickname is displayed for all users with access to the account.

To restore the Nickname to the original descriptions, simply delete the information in the Account Nickname field and click *Submit Preferences* again. The system automatically resets the Account Names as the Nicknames.

The screenshot shows the 'CHANGE ACCOUNT PREFERENCES' interface. At the top, there is a header with a user icon, the title 'CHANGE ACCOUNT PREFERENCES', and a subtitle 'Use this page to change your account preferences'. A 'Help' icon is in the top right. Below the header is a dark blue bar with the text 'ACCOUNT PREFERENCES'. Underneath is a search bar with 'Show All' and 'Search' options. The main content is a table with columns: 'Account Name', 'Account Number', 'Account Nickname', and 'Display Everywhere'. Three rows are visible, each with a checked checkbox in the 'Display Everywhere' column. A red box highlights the 'Display Everywhere' column header and the checkboxes. At the bottom, there is a 'Show / Hide Columns' button, a 'Show 10' dropdown, and a 'Submit Preferences' button.

Account Name ▲	Account Number ▲	Account Nickname ▲	Display Everywhere
ABC Company	*****91	Sweep	<input checked="" type="checkbox"/>
ABC Company	*****81	Operating	<input checked="" type="checkbox"/>
ABC Company	*****89	Payroll	<input checked="" type="checkbox"/>

The *Display Everywhere* feature controls the display of the account to all users in all screens.

**This option should always be enabled unless there is a business need to immediately hide the account from all users.**